

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Upper Middle School Media Center
375 Burnt Hill Road
Skillman, New Jersey 08558

BUSINESS MEETING MINUTES
Tuesday, February 25, 2020

Call to Order – By Board President Tonkin at 6:00 p.m.

Statement of Open Meeting and Public Participation – By President Tonkin

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 8, 2020, and February 20, 2020. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

Phyllis Bursh – Present
Christina Harris - Present
Amy Miller – Present
Michael Morack, Jr. - Present
Jinesh Patel – Present

Ranjana Rao – Present (left at 8:24 p.m.)
Dr. Biren Saraiya – Present
Shreesh Tiwari – Present
Joanne Tonkin – Present

Also Present: Mary McLoughlin, Acting Superintendent of Schools
Damian Pappa, Acting Assistant Superintendent of Schools
Thomas M. Venanzi, Interim School Business Administrator/Board Secretary
David Palumbo, Associate School Business Administrator/Assistant Board Secretary

EXECUTIVE SESSION

The Board convened in Executive Session at 6:00 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8.

Action is expected to take place after the board returns to public session on items 3 and 8.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:35 p.m.

SALUTE THE FLAG**SUPERINTENDENT'S REPORT**

- MTEF Fundraising and Funded Projects Presentation – Ms. Christine Petrane and Ms. Christine Zoffinger, Co-Presidents of the Montgomery Township Education Foundation, made a presentation to the Board on the background of the MTEF, their grant process and district approved grants for 2017 through 2020. Their annual fundraising event is Casino Night, which is scheduled for Saturday, March 14, 2020.
- Statement on Full Day Kindergarten – Ms. McLoughlin read a statement regarding the status of full-day kindergarten. This same statement was read at the township's committee meeting. The board and township will continue their partnership for the 2020-21 school year for a half-day kindergarten program and just a kindergarten wrap program sponsored by the township on a fee basis.

- Update from the Director of Safety and Security – Ms. McLoughlin introduced the new Director of Safety and Security, Mr. Tom Wain. Mr. Wain provided the Board with his background and stated he has started assessing the needs of the district. He has met with the building principals so they can put a name with a face and also discussed their respective school's security needs. He will be meeting with Mr. Venanzi on Thursday to discuss the assessments he has made thus far in preparation of a safety and security grant for which the district will be applying.

NEW BUSINESS FROM BOARD/PUBLIC

- Mr. Paul Blodgett inquired as to what the hurdles are that precludes the district from starting a full-day kindergarten and if the Board was in favor of having the program. Ms. Tonkin stated the entire Board is in favor of full-day kindergarten. Mr. Venanzi stated that the major hurdle was funding and sustaining the program. Due to the district's constraint of a 2% tax levy cap and its current financial situation, the program would not be sustainable in the future. Mr. Venanzi also stated it may be necessary to have a referendum to fund the program to build up the tax base which would make funding full-day kindergarten sustainable.
- Ms. Nancy Harrington stated she supports full-day kindergarten even though all of children have already gone through the school district. She also believes that having full-day kindergarten would be attractive to younger families that would move within the district. She is also part of County Welcoming Commission which helps welcome new immigrants or immigrants that have been here for awhile. She asked how a family could register their children to attend school. Ms. McLoughlin stated all of the information and forms are on the district's website.
- Ms. Sadaf Jaffer, Mayor of Montgomery Township, expressed her support for the collaboration between the township and the board in coming to a solution regarding full-day kindergarten. She encouraged community members to attend township committee and Board of Education meetings.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report – Ms. Michelle Zhong reported that the students had a successful pep rally; the winter dance was cancelled due to a lack of interest; sophomores and juniors have begun selecting their courses for next year with the help of guidance counselors; AP test registration ends in early March, and the high school musical, "Catch Me if You Can" takes place this weekend.
- MTEA Report – Mr. Scott Mason, MTEA President, stated that the MTEA held its election for the new President since he is retiring. Mr. Jim Dolan will take over as President of the MTEA on July 1st. Three teachers who were members of the full-day kindergarten committee, Kathy Sinclair, Monica Clewell, and Michelle Pender, spoke about the collaboration of all stakeholders and how wonderful it was to work with Ms. McLoughlin who they endorsed for the position of Superintendent.

Ms. Rao left the meeting at 8:24 p.m.

- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)
 - Mr. Patel reported that the PTSA will be holding its “Around the World in One Night” event on March 6th; there will be a “Tech Talk” for students in grades 5 through 8 which promotes the proper use of social media as digital citizens; SEPTA hosted a “Totally 80s” dance party, and the MTEF will be having its Casino Night fundraising event on March 14th.
 - Ms. Tonkin reported that Educational Services Commission met on February 5th, where Superintendent Hal Dunsavage has continued to implement collaboration between the Commission and its member districts; the New Dawn Academy welcomed its first middle school student and finally the Commission held three additional “lunch and learns.” These luncheons support learning relationships between sending districts.

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI) – Ms. Tonkin reported that the committee focused on two areas. First, the cause in enrollment in certain AP and Honors classes such as Literature and U.S. History. Students were also concerned with their image with taking certain courses. Students would also like there to be an elective fair and parental education on the courses they are taking. They would also like to be informed ahead of time of the prerequisites for AP courses. The next topic was on restorative practices. This is a social science to build social capital through a participatory education. The assistant principals at the high school presented a different approach to discipline by changing language in the code of conduct. This will build a stronger in-class relationship between students and teachers.
- Operations, Facilities and Finance Committee (OFF) – Mr. Tiwari reported that the committee met on February 14th. The biggest focus was on the financial standing of the district and next year’s budget. Mr. Tiwari thanked Mr. Venanzi and his team for balancing the budget. There is an increase in spending of approximately \$800K to use in next year’s budget. There will be a special board meeting on March 18th for a user-friendly budget presentation. There will be more visuals and less spreadsheets and numbers. The committee also met Mr. Tom Wain and Mr. Raymond Mulvey, the Directors of Safety and Security and Facilities, respectively. There are funds left over from the previous referendum which will allow the district to possibly do other projects related to the referendum such as the roof and bathroom floor tiles at Village Elementary School. The committee will be looking at the Long Range Facility Plan also to determine the infrastructural needs of the district. Finally, some members of the committee took a tour of the dining facilities throughout the district which for the most part was positive. The only issue was at Lower Middle School which was due mostly to staffing issues.
- Policy and Communications Committee (PCC) – Ms. Bursh reported that the committee will be meeting tomorrow. There are several policies on the agenda for a second reading in

addition to an emergency addendum to a policy to allow for a prop to be used in the HS musical.

- Human Resource Committee (HRC) – Mr. Patel reported that the committee met on February 4th. Representatives from the MTEA and APSMT were present to continue the collaboration process. They were there to finalize their participation in the superintendent search. There are also two mandates, Paul’s Law which focuses on how to handle seizures, and Pretax Transportation Benefits. Both mandates are unfunded. Therefore, the district must determine how to comply with them within the operating budget. During the meeting, Ms. Mattis also discussed the hiring updates and adjustments along with personnel agenda items 4.2 and 4.3 which were discussed in executive session.
- President’s Report – Ms. Tonkin welcomed the two new board members, Dr. Biren Saraiya and Ms. Christina Harris who were sworn in on February 18th and 19th and also participated in the new board member orientation. The board is at the stage in the superintendent search that an announcement will be made soon. Ms. Bursh and Ms. Tonkin attended the District Leadership Team meeting. Board members took a tour of the cafeterias at the elementary, middle and high school levels. She also attended the Totally 80s Dance which was hosted by SEPTA.

Ms. Rao left the meeting at 8:24 p.m.

APPROVAL OF MINUTES – Ms. Bursh motioned that the Board of Education approve the minutes of the following Board Meeting(s) seconded by Ms. Miller and approved by a unanimous vote.

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|---------------------|---------------------------|
| 1. January 7, 2020 | Organization Meeting |
| 2. January 28, 2020 | Executive Session Meeting |
| 3. January 28, 2020 | Business Meeting |

ROLL CALL

Christina Harris – Yes	Amy Miller – Yes	Michael Morack, Jr. - Yes
Jinesh Patel – Yes	Ranjana Rao – Absent	Dr. Biren Saraiya - Yes
Mr. Shreesh Tiwari – Yes	Phyllis Bursh – Yes	Joanne Tonkin – Yes

ACCEPTANCE OF CORRESPONDENCE – List of correspondence to the Board:

1. Email dated 1/24/20 from D. Bairaktaris regarding school calendar
2. Email dated 1/24/20 from K. Shiang regarding assembly and skybox party
3. Email dated 1/28.20 from N. Singh regarding wellness event
4. Email dated 2/3/20 from J. Cerbone regarding kindergarten update
5. Email dated 2/5/20 from R. Bawa regarding new board member selection
6. Email dated 2/8/20 from M. Daniels regarding full-day kindergarten
7. Email dated 2/10/20 from B. Preston regarding new board members
8. Email dated 2/11/20 from E. Zhang regarding debate tournaments
9. Email dated 2/12/20 from D. Bairaktaris regarding school calendar

10. Email dated 2/12/20 from D. Kricheff regarding special board meeting
11. Email dated 2/12/20 from J. Cerbone regarding kindergarten update
12. Email dated 2/14/20 from L. Wasilauski regarding Natural Resource Inventory

PUBLIC COMMENTS

None

ACTION AGENDA

Mr. Morack, Jr. motioned items 1.1 through 4.3 seconded by Ms. Bursh and approved by a unanimous vote.

ROLL CALL

Christina Harris – Yes

Jinesh Patel – Yes

Mr. Shreesh Tiwari – Yes

Amy Miller – Yes

Ranjana Rao – Absent

Phyllis Bursh – Yes

Michael Morack, Jr. - Yes

Dr. Biren Saraiya - Yes

Joanne Tonkin – Yes

1.0 ADMINISTRATIVE

1.1 Routine Monthly Reports – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report

1.2 Policy Second Reading - Accept and adopt the following policies and regulations following a second reading:

3218	Use, Possession, or Distribution of Substances – Teaching Staff
3218R	Use, Possession, or Distribution of Substances – Teaching Staff
3233	Political Activities – Teaching Staff
3233R	Political Activities – Teaching Staff
4218	Use, Possession, or Distribution of Substances – Support Staff
4218R	Use, Possession, or Distribution of Substances – Support Staff
4233	Political Activities – Support Staff
4233R	Political Activities – Support Staff
5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
5756	Transgender Students

1.3 Emergency Adoption of Amendment to Policy – Approve the following resolution regarding a temporary amendment to Policy 8467 Weapons:

WHEREAS, Board policy 8467 Weapons prohibits the possession, use, or exchange of any weapon in any school building, on school grounds, at any school sponsored event, and on school sanctioned transportation except as the possession and use of a weapon is authorized by law and required in the performance of the possessor's duty; and

WHEREAS, Board policy 8467 defines weapon as anything readily capable of lethal use or of inflicting serious bodily injury. Weapon includes, but is not limited to, all firearms, knives, dangerous instruments intended to inflict harm, components that can be readily assembled into a weapon, explosive devices, and imitation firearms.

WHEREAS, the Montgomery High School drama club will be putting on a production Catch Me If You Can on February 28 and 29 which includes imitation firearms as a prop for the production; and

WHEREAS, the school is contractually obligated to not make any changes to the production that the company holds rights to; and

WHEREAS, Board policy 0131 Bylaws and Policy provides for the Board, under emergency circumstances to suspend the operation of a bylaw or policy and adopt, amend, or repeal a bylaw or policy without prior notice and the emergency adoption, amendment, or repeal of a bylaw or policy shall terminate at the next meeting of the Board or at such earlier date as may be specified by the Board unless further acted upon by the Board.

NOW THEREFORE BE IT RESOLVED, that the Board of Education approves an amendment to policy 8467 Weapons that will provide for an exception for the use of imitation firearms for the production of Catch Me If You Can through March 3, 2020 (shipping date back to the company) in order to eliminate any violation of the rights for the use of this production at Montgomery High School.

2.0 CURRICULUM & INSTRUCTION

2.1 Out-of-District Placements: 2019-2020

Approve the following Out-of-District placements for the 2019-2020 School Year:

Pupil ID	School	TUITION			
		Dates	ESY	RSY	Total for Year
105184	Collier School	Withdrawn as of 1/30/2020		-\$28,797.00	-\$28,797.00

2.2 Consultant Approvals 2019-2020 - Approve the following consultants for the 2019-2020 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Neuropsychology Associates of New Jersey	Comprehensive Neuropsychological Evaluation For 6 years old – Adult Infants & Children Under 6 Years Old	\$4,500.00/Eval \$3,000.00/Eval
Brookfield Schools	Medical Bedside Instruction	\$59.98/hour

Learning Tree Multicultural/Multilingual Evaluation and Consulting Inc.	Child Study Team Meetings	\$120.00/hour
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- 2.3 Robotics Team Field Trip Approval – Approve the field trip for the MHS Robotics Team to participate in the FIRST Robotics World Champion Competition in Detroit, Michigan, from April 28, 2020, through May 3, 2020, at no cost to the Montgomery Township School District.
- 2.4 Donation – Accept the donation of a Schwinn 430 elliptical trainer from Michael Ciancanelli and Sofia Caamano to be utilized by the Montgomery High School Athletic Department.
- 2.5 Donation – Accept the donation of a bench from the Kindness4kate organization to be placed at Montgomery High School to be enjoyed by both staff and students.
- 2.6 Approval of Participation in High School Athletics for Student #101949

WHEREAS, a student whose name is on file in the Superintendent's Office who is a resident of the Montgomery Township School District (hereinafter referred to as the "District") and is placed by the student's parents at a non-public school for the treatment of students with disabilities; and

WHEREAS, the student's parents have applied to the District to participate in the interscholastic athletic programs; and

WHEREAS, the Superintendent has determined from the records provided to her by the non-public school that this student is in good academic standing and is, therefore, eligible for participation in the District's interscholastic athletic programs, provided the student otherwise meets the eligibility requirements set forth by the New Jersey State Interscholastic Athletic Association (NJSIAA) and the District.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby grants its approval for this student to participate in the District's interscholastic athletic programs, provided the student otherwise meets the eligibility requirements of said program. The School Business Administrator/Board Secretary is hereby authorized to issue written approval on behalf of the Board of Education to the New Jersey State Interscholastic Athletic Association consistent with this Resolution.

3.0 OPERATIONS, FACILITIES AND FINANCE

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account

has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending January 31, 2020 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending January 31, 2020; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through January 31, 2020 within the 2019-2020 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill Lists

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services

rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated February 12, 2020, February 19, 2020 and February 26, 2020 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$9,025,646.25 and

General Account	\$8,815,354.82
Food Service Account	\$ 210,291.43
TOTAL	\$9,025,646.25

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement –2019/2020 – approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 2/25/20 (see Page 27).

3.5 WHEREAS, the Montgomery Township Board of Education received nonpublic security aid in the amount of \$28,650 and nonpublic technology aid in the amount of \$6,660 from the State of New Jersey in FY 2020; and

WHEREAS, the State of New Jersey directed the Montgomery Township Board of Education having nonpublic schools within its boundaries, the responsibility for providing security services, equipment, or technology to help ensure a safe and secure environment and the responsibility for providing nonpublic students technology within the limits of the funds provided by this program in the FY 2020 school year; and

WHEREAS, Waldorf School and Princeton Montessori representatives along with the SCESC consultant reviewed the proposed security and technology expenditures with the Director of Student Services; and

WHEREAS, the State of New Jersey requires that the local Board of Education authorize the specific nonpublic expenditures for each of these grant awards;

NOW, THEREFORE, BE IT RESOLVED that due to items no longer being available, the Montgomery Township Board of Education authorizes the following nonpublic expenditures:

Nonpublic Security	
Waldorf School	
Rekeying doors	\$9,489.96
Fencing	\$4,300.00
Total	\$13,789.96
FUNDING ALLOCATION	\$13,950.00
Princeton Montessori	
Gates/Fencing	\$14,700.00
Total	\$14,700.00
FUNDING ALLOCATION	\$14,700.00
Nonpublic Technology	
Waldorf School	
Surelock Android Subscription	\$564.73
Surefox Android Subscription	\$627.48
Epson Projector	\$295.19
Digital Citizenship	\$349.00
Britannica School Subscription	\$650.00
Samsung Chromebook	\$554.20
Total	\$3,040.60
FUNDING ALLOCATION	\$3,276.00
Princeton Montessori	
iPads	\$2,095.00
LilGadgets connect	\$161.70
Total	\$2,256.70
FUNDING ALLOCATION	\$3,384.00

- 3.6 Return of Funds to Capital Reserve – approve the following resolution to return unspent funds to capital reserve:

WHEREAS, the Board of Education adopted the 2017-18 budget on April 25, 2017 which included a withdrawal from capital reserve in the amount of \$250,000 for anticipated excess costs for the tennis court resurfacing project at Upper Middle School; and

WHEREAS, these funds were needed at that time in order to avoid a potential budget shortfall for this added scope of work in the 2016 approved referendum; and

WHEREAS, the projects in the 2016 referendum are substantially complete with the exception of a minor roof replacement project planned for Village Elementary School; and

WHEREAS, sufficient funds remain in the 2016 referendum in order to complete the minor roof replacement project at Village Elementary School without the need for the funds that were withdrawn from capital reserve through the 2017-18 budget approval process;

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the return of \$250,000 to capital reserve that is not needed for the projects authorized in the 2016 referendum.

- 3.7 Montgomery Township School District (Bid #B20-06) – Bids were received on February 13, 2020 for spring athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$23,807.21
Leisure Sporting Goods Iselin, NJ	\$14,640.48
Riddell Elyria, OH	\$11,485.87
Aluminum Athletic Equipment Royersford, PA	\$9,700.00
Triple Crown Sports, Inc. Old Bridge, NJ	\$9,300.50
Longstreth Sporting Goods Spring City, PA	\$8,778.34
Metuchen Center Inc. Sayreville, NJ	\$7,236.72
Pyramid School Products Tampa, FL	\$6,029.19
MFAC, LLC West Warwick, RI	\$3,683.00
S & S Worldwide Colchester, CT	\$2,407.27

It is recommended that the Board of Education award Bid #B20-06 for spring athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

Vendor

Leisure Sporting Goods Iselin, NJ	\$5,442.74
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$3,981.86
Pyramid School Products Tampa, FL	\$1,069.50
Longstreth Sporting Goods Spring City, PA	\$433.88
Riddell Elyria, OH	\$327.86
MFAC, LLC West Warwick, RI	\$312.00
Triple Crown Sports, Inc. Old Bridge, NJ	\$281.00

3.8 Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Montgomery Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Montgomery Township Board of Education, Skillman, NJ, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30). The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Montgomery Township Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:

2003 54 Passenger Bluebird Bus, 1BAAGCPA93F208115

- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
 - (6) The Montgomery Township Board of Education reserves the right to accept or reject any bid submitted.
 - (7) Any surplus property unsold after the auction shall be offered without cost to school-related community organizations or charitable and nonprofit organizations located within the district or discard the surplus property in a manner consistent with the public interest.
 - (8) BE IT FURTHER RESOLVED, the Board President, Board Secretary and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of the auction.
- 3.9 Appointments – The Board President made the following committee assignments for 2020 as per the below list:

- Members of the Assessment, Curriculum and Instruction Committee (ACI):

Chair	Amy Miller
Member	Jinesh Patel
Member	Christina Harris
Alternate Member	Phyllis Bursh
Ex-Officio Member	Joanne Tonkin

- Members of the Policy and Communications Committee:

Chair	Phyllis Bursh
Member	Michael Morack, Jr.
Member	Biren Saraiya
Alternate Member	Jinesh Patel
Ex-Officio Member	Joanne Tonkin

- Montgomery Township PTSA (PTA/PTO/PTSA/SEPTA) Liaison:

Delegate	Jinesh Patel
Alternate	Christina Harris

- 3.10 Election of Delegate - It is recommended that the Board of Education elect Joanne Tonkin as delegate to the Somerset County Educational Services Commission, Biren Saraiya as an alternate delegate.
- 3.11 Non Public Chapter 192/193 Agreement with SCESC 2020-2021 - approve the following nonpublic instructional services agreement:

THIS AGREEMENT is made the first day of July 2020 between the Somerset County Educational Services Commission, County of Somerset, State of New Jersey, hereinafter referred to as SCESC and the Montgomery Township School District in the County of Somerset, State of New Jersey, hereinafter referred to as the Public School District.

WHEREAS, the SCESC, by authority of its Board of Directors, acting on approval of the State Board of Education, is capable of providing New Jersey's Chapter 192 and Chapter 193 programs to eligible students enrolled full time in nonpublic elementary and secondary schools in New Jersey. Chapter 192 programs provide nonpublic school students with auxiliary services such as compensatory education, English as a second language, and home instruction. Chapter 193 programs provide nonpublic school students with remedial services such as evaluation and determination of eligibility for special education and related services, supplementary instruction, and speech-language services.

WHEREAS, the SCESC services are in accordance with N.J.S.A. 18A:46-6, 8, 19.1 et seq. (Laws of 1977, Chapter 193), N.J.S.A. 18A:46-1 et seq. (Laws of 1977, Chapter 192), and the Rules and Regulations governing auxiliary services to nonpublic schools; and

WHEREAS, the Public School District is under obligation to provide said services to all eligible students attending nonpublic schools/facilities within its district; and

WHEREAS, the Public School District has by Resolution of its Board, agreed with the SCESC to provide said services pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7 as authorized by the Public School District;

NOW, THEREFORE, the parties hereto agree to as follows:

1. The terms and conditions of this Agreement shall be in effect for one (1) year from July 1, 2020 through and including June 30, 2021.
2. All services will be provided based on available state funding and the economical allocation of staffing resources available.
3. SCESC will provide the Auxiliary Services in Compensatory Education, English as a Second Language, Supplemental Instruction, Corrective Speech and/or Home Instruction for eligible students at nonpublic schools/facilities.
 - a. COMPENSATORY EDUCATION will be provided to students who meet the established State requirements. Every eligible student will be assessed, and an Individual Student Improvement Plan (I.S.I.P.) will be developed, instruction will be

based on the New Jersey Core Curriculum Content Standards/Common Core, provided per session as applicable to the student, and as long as the funding is available based on the Commission's calendar. Progress reports will be distributed twice per year. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.

- b. ENGLISH AS A SECOND LANGUAGE will be provided to students who meet the established State requirements. Every eligible student will be tested and assessed with a state approved Language Assessment Battery, an Individual Student Improvement Plan (I.S.I.P.) will be developed, and instruction will be based on the New Jersey Core Curriculum Content Standards/Common Core, provided per session as applicable to the student, and as long as funding is available, based on the Commission's calendar. Progress reports will be distributed twice per year. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.
 - c. SUPPLEMENTAL INSTRUCTION will be provided to students examined and classified by a Child Study Team under N.J.A.C. 6A:14-4.5. Every eligible student will receive instruction based on the Individual Student Plan (I.S.P.), provided per session as applicable to the student, and as long as the funding is available, based on the Commission's calendar. Progress reports will be distributed as per State guidelines during the year. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week based on the Commission's nonpublic services calendar.
 - d. CORECTIVE SPEECH will be provided to students who meet established requirements under N.J.A.C. 6A:14-3.6. Every eligible student will receive instruction based on the Individual Student Plan (I.S.P.) provided per session as applicable to the student, and as long as funding is available, based on the Commission's calendar. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.
 - e. HOME INSTRUCTION will be given in lieu of regular classroom instruction to an eligible student who is enrolled full time in a nonpublic school and is unable to attend school for 10 consecutive school days or 15 cumulative school days or more during the school year due to temporary or chronic health condition or need for treatment which precludes participation in their usual educational setting. The teacher providing the instruction will be appropriately certified for the subject and grade level in which instruction is given pursuant to N.J.A.C. 6A:16-10.1(b).
4. SCESC will provide the auxiliary services in examination and classification to nonpublic school students who are identified by a nonpublic school as having potential learning problems. Examinations and/or classifications will be conducted in accordance with N.J.A.C. 6A:14-3.3(c) by appropriate certified personnel.

5. Nothing contained herein shall prevent a Public School District from electing to provide all of the above services for any individual nonpublic school student within its District boundaries.
6. All nonpublic transportation funding will be allocated according to State guidelines.
7. For the Auxiliary services of Compensatory Education, English as a Second Language, Supplemental Instruction and Corrective Speech services described in this Agreement, the Public School District agrees to pay to SCESC a sum equal to 10% of the funding that is allocated for the contract year by the State Department of Education for Auxiliary Services to Nonpublic Schools pursuant to the provisions of the Laws of 1977, Chapter 192 and 193, based on the active roster of students, which will be considered the official enrollment, and provided to the Public School District through monthly invoices of services rendered.
8. For the Auxiliary services of Examination and Classification, and Home Instruction described in this Agreement, the Public School District agrees to pay to SCESC a sum equal to 100% of the funding that is allocated for the contract year per pupil by the State Department of Education for Auxiliary Services to Nonpublic Schools pursuant to the provisions of the Laws of 1977, Chapter 192 and 193 when services are rendered. The SCESC will submit monthly billing of services rendered.
9. The SCESC, as per New Jersey Department of Education guidelines effective October 7, 2003, will retain 6% of the total monthly invoice as reimbursement for programming, supervision and administrative expenses associated with the Chapter 192/193 program implementation. The SCESC shall be required to provide service only to the extent of the amount of state aid received.
10. It is the responsibility of the nonpublic school to notify the SCESC in writing when a student has exited and is no longer on the active roster within 10 (ten) business days.
11. The Public School District agrees to pay SCESC within sixty (60) days following receipt of invoices for such services.
12. The Project Completion Report for Chapter 192/193 services shall be prepared by SCESC and submitted to the Public School District by July 30.
13. In the event a Public School District fails to remit funds to the SCESC within the time schedule set forth above, SCESC shall have the right to discontinue services without further notice.
14. The SCESC shall act as agent for the Public School District in the distribution, collection, processing and preparation of the Request for Additional Funding Under the Provisions of Chapter 192/193 required by the State Department of Education for the implementation of said services pursuant to the laws of 1977, Chapters 192/193.

The SCESC Business Administrator may act as the local district's agent by filing for Additional Funding Under Provisions of Chapters 192/193. The Public School District will provide the SCESC access to the NJ DOE Homeroom for submission of the requests.

15. Due to the wide variation in district school calendars, the SCESC will develop and adhere to their master calendar for teacher scheduling.
 16. The SCESC will coordinate the Annual Consultation meeting between the Public School District and its nonpublic schools according to the provisions set forth by the State of New Jersey Department of Education.
 17. During the performance of this contract, SCESC and the Public School District agree to the following affirmative action:
 - a. The SCESC and the Public School District, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The SCESC and the Public School District will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The SCESC and the Public School District agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.
 18. The SCESC will act as the signer of all 407 forms for Chapters 192/193 student services on behalf of Montgomery Township School District as permitted by the New Jersey Department of Education guidelines.
- 3.12 Non Public IDEIA Agreement with SCESC 2020-2021 - approve the following nonpublic instructional services agreement:

THIS AGREEMENT shall be in effect from July 1, 2020 until June 30, 2021 between the Somerset County Educational Services Commission, County of Somerset, State of New Jersey, hereinafter referred to as SCESC and the Montgomery Township School District in the County of Somerset, State of New Jersey, hereinafter referred to as the Public School District.

The District agrees to pay the Commission the monthly amount of the Nonpublic School IDEA proportionate share grant funding in support of the Nonpublic School Individuals With Disabilities Education Act. The following payment schedule is hereby agreed to: 100% of

the monthly services as defined below plus any other additional fees for services allowable by law with prior District approval. No other funding is due the Commission in order to operate this program.

In the event the District fails to remit the funds according to the schedule indicated above, the Commission retains the right to postpone service under this contract until funds are released.

The parties agree that if the District shall no longer be eligible for funding pursuant to the Nonpublic School Individuals With Disabilities Education Act, or if such funding shall terminate, either party may terminate this agreement.

It is understood that the Commission will provide services to all of the eligible Somerset County nonpublic schools identified by the District's grant application and as authorized by the District. Also, the SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.

The Commission will provide an annual report of I.D.E.A. funded services, equipment and/or technology and provide input into the grant process for each school served.

Speech (per student on active roster/per month)	\$140.00
Supplemental (per student on active roster/per month)	\$130.00
Study Skills/Student Support Class – Teacher provided up to 5 days per week for 60 minutes per day to provide supplemental instruction (per month)	\$3,000.00

3.13 Resolution/New Jersey Nonpublic School Technology Initiative Program – approve the following resolution:

WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2020-2021; and

WHEREAS, Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils in a manner that is consistent with the provisions of the federal and state constitutions; and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district; and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school; and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, prior to the State's deadline; and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment; and

WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township School District (District) enter into an agreement with the SCESC, whereby the SCESC will administer the Nonpublic School Technology Initiative Program for nonpublic schools located within the boundaries for the 2020-2021 school year and are awarded funding and as authorized by the District, and

BE IT FURTHER RESOLVED that the SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education, and

BE IT FURTHER RESOLVED that the District pay the State-approved administrative percentage (5% in 2019-2020) of the allocation for the Nonpublic School Technology Initiative Program to cover the SCESC's cost for administering the program. The SCESC will invoice the District for technology items as expended in accordance with the Guidelines for Administering the New Jersey Nonpublic School Technology Initiative Program and State-approved administrative percentage of the total amount spent as reimbursement for administrative expenses associated with the Nonpublic School Technology Initiative Program. No other funding is due the Commission in order to operate this program.

3.14 Resolution/New Jersey Nonpublic Textbook Program – approve the following resolution:

WHEREAS, 18A:58-37-1 et seq., as amended by Chapter 121, Laws of 1984, requires that the state and local community purchase and loan textbooks upon individual request to all students enrolled in grades kindergarten through 12 in nonpublic schools located within the local school district; and,

WHEREAS, no Board of Education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in state aid; and,

WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration;

THEREFORE, BE IT RESOLVED that the Montgomery Township School District enters into an agreement with the SCESC whereby the SCESC will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within the county for the 2020-2021 school year, in accordance with 18A:58-37-1 et seq, and as authorized by the District. The SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.

BE IT FURTHER RESOLVED that the Montgomery Township School District agrees to pay the total amount allocated by the State for the New Jersey Nonpublic School Textbook Program and a 6% administrative fee not to be paid through State program funds to the SCESC by August 31, 2020 or 30 days after State funding is announced, whichever is first. The 6% administrative fee will be waived if all other nonpublic program services for the District are provided by the SCESC. Any unexpended funds will be refunded to the local district.

- 3.15 Nonpublic School Nursing Services 2020-2021 – approve the following nonpublic instructional services agreement:

THIS AGREEMENT is made the first day of July 2020 between the Somerset County Educational Services Commission, hereinafter referred to as SCESC and the Montgomery Township School District, County of Somerset and State of New Jersey, hereinafter referred to as the Public School District.

WHEREAS, the SCESC, by authority of its Board of Directors, acting on approval of the State Board of Education, is capable of providing auxiliary services and any other service or supply provided under the grant guidelines to eligible students attending nonpublic schools; and

WHEREAS, the SCESC services are in accordance with Chapter 226, Laws of 1991, and the Rules and Regulations governing nursing services to nonpublic schools; and

WHEREAS, the Public School District is under obligation to provide said services to all eligible nonpublic schools within its district to assure equal access to specified nursing services; and

WHEREAS, the Public School District has by Resolution of its Board, agreed to contract with the SCESC to provide said services pursuant to said legislation.

NOW, THEREFORE, the parties hereto agree as follows:

1. The terms of this Agreement shall be in effect from July 1, 2020 until June 30, 2021.
2. The SCESC will provide services for pupils in grades K-12 who are enrolled full time in the nonpublic school within the limitation of State funds and according to State guidelines.

- a. Nursing services for pupils in grades K-12 who are enrolled full time in the nonpublic school. The services shall include:
 1. Assistance with medical examinations including dental screening;
 2. Screening of hearing;
 3. Maintenance of student health records and notification of local or county health officials of any student who has not been properly immunized;
 4. Scoliosis examinations of students between the ages of 10 and 18;
 5. The extension of emergency care provided to public school students to full time nonpublic school students who are injured or become ill at school or during participation on a school team or squad pursuant to NJAC 6A:16-1.4 and 2.1(a)4. These health services include:
 - a. The emergency administration of epinephrine via epipen pursuant to N.J.S.A. 18A:40 12.5;
 - b. The care of any student who becomes injured or ill while at school or during participation in school-sponsored functions;
 - c. The supervision of any student determined to be in need of immediate care; and
 - d. The notification to parents of any student determined to be in need of immediate medical care.

The nursing services provided to nonpublic schools shall not include instructional services.

3. The SCESC shall purchase nursing supplies for nonpublic schools, if requested, with remaining funds after required nursing services are provided as per the provisions set forth by the State of New Jersey Department of Education and with authorization by the Public School District.
4. The SCESC shall contact the nonpublic schools within the district and determine the services they will require within the parameters of the law and limitation of funds.
5. The SCESC will coordinate the Annual Consultation Meeting between the Public School District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.
6. The Public School District agrees to pay to the SCESC a sum equal to the full funding that is allocated by the State Department of Education for nursing services to nonpublic schools within its district pursuant to the provisions of Chapter 226 Laws of 1991. Payment shall be

made monthly during the school year and forwarded to the SCESC within sixty (60) days after district's receipt of the SCESC's monthly invoice of services provided and supplies purchased. Nursing services (per 60 minute session) is \$37.00. The SCESC, as per New Jersey Department of Education guidelines effective October 7, 2003, will retain 6% of the payment as reimbursement for programming, supervision and administrative expenses associated with the Nonpublic School Nursing Services Program implementation. In the event a Public School District fails to remit funds to the SCESC, the SCESC shall have the right to give notice of discontinued services.

3.16 Nonpublic Security Aid Program 2020-2021 – approve the following nonpublic services agreement:

WHEREAS, the Nonpublic Security Aid Program has been authorized in the Appropriations Act for Fiscal Year 2020-2021; and

WHEREAS, Nonpublic Security Aid shall be paid to school districts and allocated for nonpublic school pupils in a manner that is consistent with the provisions of the federal and state constitutions; and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide security services, equipment, and technology to the nonpublic schools located in the public school district; and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the security to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school; and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, prior to the State's deadline; and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon security which may include security services, equipment and technology; and

WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township School District (District) enters into an agreement with the SCESC, whereby the SCESC will administer the Nonpublic Security Aid Program for nonpublic schools located within the boundaries for the 2020-2021 school year and are awarded funding and as authorized by the District, and

BE IT FURTHER RESOLVED that the SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education, and

BE IT FURTHER RESOLVED that the SCESC will invoice the District for security items as expended in accordance with the Guidelines for Administering the Nonpublic Security Aid Program. No other funding is due the Commission in order to operate this program.

3.17 Resolution for Participation in Coordinated Transportation for the 2020-2021 School Year – approve the following resolution:

WHEREAS, the Montgomery Township Board of Education desires to transport special education, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission (SCESC), hereinafter referred to as the SCESC, offers coordinated transportation services; and

WHEREAS, the SCESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 4.5%, as presented to the Montgomery Township Board of Education as calculated by the billing formula adopted by the SCESC. The total amount to be charged to the Montgomery Township Board of Education will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the SCESC, late fee charges may be waived for extenuating circumstances.

- 1) The SCESC will provide the following services:
 - a. routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by SCESC;
 - d. all information necessary for the accurate submission of the District Report of Transported Resident Students;
 - e. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - f. constant/timely review and revision of routes;
 - g. transportation as soon as possible after receipt of the formal written request; and
 - h. timely submission of contracts, contract renewals or contract addenda to the county office for approval.
- 2) It is further agreed that the Montgomery Township Board of Education will provide the SCESC with the following:
 - a. copies of district policies as they relate to ride time or other specific transportation parameters;

- b. requests for transportation on forms to be provided by the SCESC, completed in full and signed by authorized district personnel;
 - c. forms will contain all necessary and relevant information, medical or otherwise, regarding individual student's condition and transportation needs;
 - d. withdrawal from any transportation in writing, signed by authorized district personnel; and
 - e. strict adherence to the established payment schedule.
 - 3) Additional Cost – all additional costs generated by unique requests, including but not limited to, mid-day runs or early dismissals, will be borne by the district making such request.
 - 4) It is understood that any change in the number of students being transported on each route, or changes in mileage during the course of the year will necessitate a reapportionment and adjustment of costs.
 - 5) The SCESC accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billings for the pupil's reserved seat will continue until the SCESC is otherwise notified, in writing, to delete the pupil from the assigned route.
 - 6) The SCESC will contract transportation each day while school or classes attended are in session unless the Board's district is closed due to weather conditions (snow, ice, flooding, etc.). The SCESC accepts no responsibility for defaults by transportation contractors; however, the SCESC will make every effort to re-establish transportation expediently.
 - 7) Other Services: The SCESC also provides coordinated regional bus maintenance services, safety training, and other related transportation services for an additional fee as a shared services program, the Board may participate at any time.
 - 8) Length of Agreement – this agreement and obligations and requirements therein shall be in effect between September 1, 2020 and August 31, 2021.
 - 9) Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
 - 10) It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Somerset and any additional County Superintendent, where applicable.
- 3.18 Approval of Professional Services Contract – Approve a professional services contract with Parette Somjen Architects for professional architectural design, bidding and construction services for the partial roof replacement at Village Elementary School at a fee of \$12,800

and reimbursables not to exceed \$3,000. This project is authorized through the 2016 referendum.

- 3.19 Receipt/Award of Bid – Student Transportation Services – School Related Activity (Bid B20-07) – Bids were received on February 25, 2020 for student transportation services– school related activity as follows:

No bids were received on Tuesday, February 25, 2020 for bid B20-07, Student Transportation Services – School Related Activity. Request permission to re-bid this transportation service contract.

4.0 PERSONNEL

- 4.1 Approval of Personnel Agenda – approve the personnel agenda as attached (see Pages 28-34).
- 4.2 Approval of Audio Visual Technician/Coordinator Co-Curricular Position Job Description – approve the audio visual technician/coordinator co-curricular position job description (see Page 35).
- 4.3 Approval Authorizing a Medical Leave of Absence – approve a medical leave of absence for an employee (see Page 35).

ANNOUNCEMENTS BY THE PRESIDENT

- Ms. Tonkin congratulated Ms. Romano on her appointment as Assistant Principal at LMS.
- Ms. Tonkin announced that the next regularly scheduled board meeting is on March 24th at 7:30 p.m., and there is going to be a special meeting for the presentation of the budget on March 18th which will start at 7:00 p.m.

ADJOURNMENT

Mr. Morack, Jr. motioned to adjourn at 8:51 p.m. seconded by Ms. Miller.

ROLL CALL – Consensus

Christina Harris – Yes

Jinesh Patel – Yes

Mr. Shreesh Tiwari – Yes

Amy Miller – Yes

Ranjana Rao – Absent

Phyllis Bursh – Yes

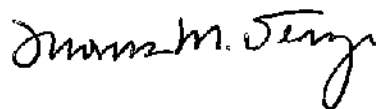
Michael Morack, Jr. - Yes

Dr. Biren Saraiya - Yes

Joanne Tonkin – Yes

The meeting was adjourned at 8:51 p.m.

Respectfully submitted,



Thomas M. Venanzi
Interim Board Secretary

Montgomery Township Board of Education Travel Reimbursement Requests 2019/2020

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.35)	Meals	Lodging	Regis- tration	Other	Total**	Approved Year-to-Date Total**
Staci Anderson	UMS	3/6/2020	Supporting At-Risk Ells in Literacy Development		\$19.60			\$220.00		\$239.60	
Staci Anderson	UMS	3/13/2020	NJPSAFE English Language Learners Summit		\$12.39			\$149.00		\$161.39	\$1,221.03
Ann Marie Campbell	BO	4/22 - 23/2020	GPANJ, Inc. 2020 Annual Educational Symposium	\$30.00	\$49.21		\$94.00	\$390.00		\$563.21	\$563.21
Tara Dec	LMS	3/12 & 3/13/20	ITEEA Annual Conference	\$42.00	\$102.90			\$219.00		\$363.90	\$363.90
Cory Delgado	UMS	3/13/2020	NJ Middle Level Conference 2020					\$99.00		\$99.00	\$99.00
Jeanne Fedun	UMS	3/11/2020	I&RS: The Next Generation					\$149.00		\$149.00	\$149.00
Susan Lacy	VES	2/28/2020	3rd Annual Regional Women's Educationl Leadership Forum		\$20.23			\$45.00		\$65.23	\$65.23
Genifer Leimbacher	OHES	2/26/2020	Google Certified Trainer Workshop	\$25.00		\$19.00			\$34.00	\$78.00	\$78.00
Kelly Mattis	BO	2/28/2020	NJASA Educational Forum		\$18.52			\$45.00		\$63.52	\$4,383.52
Casey Maxwell	VES	3/18/2020	NGSS Workshop 3 - Making Cross-Cutting Concepts Explicit		\$26.39					\$26.39	\$97.51
Ann Messineo	OHES	3/7/2020	CPR Recertification		\$13.09			\$25.00		\$38.09	\$38.09
Michael Molino	UMS	3/27/2020	FLENJ Annual Conference		\$2.66			\$245.00		\$247.66	\$247.66
David Palumbo	BO	6/3 - 6/5/20	NJASBO 58th Annual Conference	\$17.50	\$37.17	\$165.00	\$250.00	\$275.00		\$744.67	\$744.67
Anna Panova-Cicchino	MHS	3/20/2020	Precalculus Conference		\$8.89					\$8.89	\$8.89
Jinesh Patel	BO	3/13/2020	NJSBA Technology Conference					\$99.00		\$99.00	\$799.00
Maria Pazlopez	UMS	3/18 - 3/19/20	Youth Mental Health First Aid		\$3.08					\$3.08	\$3.08
Christopher Penna	MHS	3/16 - 3/19/20	Directors of Athletics Association of NJ State Workshop	\$20.00	\$17.50	\$192.00		\$500.00		\$729.50	\$729.50
E. Mark Pribracha	MHS	3/20/2020	NJVVM Conference					\$75.00		\$75.00	\$75.00
Jessica Ritson	MHS	3/11/2020	I&RS: The Next Generation	\$2.90	\$5.95			\$149.00		\$157.85	\$170.85
Kathleen Scotti	OHES	2/28/2020	3rd Annual Regional Women's Educationl Leadership Forum		\$10.78			\$45.00		\$55.78	\$455.78
Wendy Senatra	OHES	3/11/2020	I&RS: The Next Generation					\$149.00		\$149.00	\$158.10
Susan Sheerin	UMS	2/26/2020	Google Certified Trainer Workshop						\$66.00	\$66.00	\$228.73
Kristen Taylor	BO	2/28/2020	3rd Annual Regional Women's Educationl Leadership Forum		\$10.19			\$45.00		\$55.19	\$555.19
Joanne Tonkin	BO	4/3/2020	NJSBA Communications Forum: Essential Skills for Board Members					\$99.00		\$99.00	\$674.00
Thomas Venanzi	BO	6/3 - 6/5/20	NJASBO Annual Conference	\$25.00	\$60.34	\$165.00	\$249.16			\$499.50	\$499.50

*Excluding Tolls

**Estimated

BOE

2/25/2020

**Includes Registrations

4.1 PERSONNEL

Resignations/Retirements/ Rescissions

Location	First	Last	Position	Effective	Reason	Dates of Employment/Notes
TRANS	Mark	Mihalko	Bus Attendant TRN.TR.BAID.NA.08	02/01/2020	Resignation	03/29/2017 – 01/31/2020
LMS	Jocelyn	Scott	10 Month Secretary CLK.LM.LIBR.UG.01	07/01/2020	Retirement	10/19/1987 – 06/30/2020
MHS	Jane	Wittemann	Paraprofessional AID.HS.TIA.LD.08	07/01/2020	Retirement	09/11/2000 – 06/30/2000

Leaves of Absence

Location	First	Last	Position	Type of Leave	Dates of Leave/Notes
MHS	Juan	Colop	Custodian CUS.HS.CUST.NA.15	FMLA Anticipated Return	12/30/2019 – 03/01/2020 (Unpaid; w/benefits) *Revised 03/02/2020 *Revised
OHES	Lisa	Gappa	Teacher/Academic Support TCH.OH.BSI.MG.06	Unpaid Leave Anticipated Return	02/21/2020 – 06/30/2020 (Unpaid; w/o Benefits) 09/01/2020
TRANS	Pamela	Gara	Bus Driver TRN.TR.DRVR.NA.20	FMLA Anticipated Return	01/06/2020 – 03/06/2020 (Unpaid; w/benefits) *Revised 03/09/2020 *Revised
UMS	Tammy	Giraldi	Paraprofessional AID.UM.TIA.RC.04	NJFLA Anticipated Return	01/13/2020 – 04/03/2020 (Unpaid, w/Benefits) *Revised 04/06/2020 * Revised
UMS	Victoria	Giunta	Teacher/Health & PE TCH.UM.HPE.MG.01	Leave of Absence Anticipated Return	02/25/2020 – 03/20/2020 (Paid; waives benefits) 03/23/2020
OHES	Lisa	Gravier	Teacher/Special Education TCH.OH.AUT.MG.01	FMLA Anticipated Return	09/01/2020 – 11/20/2020 (Unpaid; w/ Benefits) 11/23/2020
LMS	Georgianna	Kichura	Assistant Principal APR.LM.APRN.NA.01	Leave of Absence Anticipated Return	01/13/2020 – 02/21/2020 (Paid; w/ Benefits) 02/24/2020
LMS	Rachel	Ledebuhr	Teacher/Special Education TCH.LM.RCTR.MG.10	Temporary Disability FMLA Unpaid Leave Anticipated Return	06/08/2020 – 06/22/2020 (Paid; waives Benefits) 09/01/2020 – 11/20/2020 (Unpaid; waives Benefits) 11/21/2020 – 12/11/2020 (Unpaid; waives Benefits) 12/14/2020
UMS	Shelley	Moore	Teacher/Related Arts TCH.UM.CCNT.MG.05	Unpaid Leave Anticipated Return	03/02/2020 – 06/30/2020 (Unpaid; w/o Benefits) 09/01/2020

MHS	Dianna	Muzaurieta	Teacher/English TCH.HS.ENGL.MG.16	Leave of Absence Anticipated Return	02/18/2020 – 03/30/2020 (Paid; w/ Benefits) 03/31/2020
TRANS	Sharon	Newcomer	Bus Driver TRN.TR.DRVR.NA.25	Leave of Absence Anticipated Return	03/10/2020 – 04/24/2020 (Paid; w/ Benefits) 04/27/2020
LMS	Elise	Ryan	Teacher/Science TCH.LM.MASC.06.01	Leave of Absence Anticipated Return	01/27/2020 – 03/27/2020 (Paid; w/ Benefits) *Revised 03/30/2020 *Revised

Appointments/Renewals (Certificated Staff)

Location	First	Last	Position	Replacing	Degree	Step	Salary	Pro-rated	Dates of Employment/Notes
LMS	Jessica	Kilgore	Assistant Principal (Leave Replacement) APR.LM.APRN.NA.01	Georgianna Kichura	N/A	N/A	\$96,000	Yes	02/14/2020 – 02/21/2020
MHS	Corinne	Nardin	Teacher/English (Leave Replacement) TCH.HS.ENGL.MG.16	Dianna Muzaurieta	MA	2-3	\$67,925	Yes	02/14/2020 – 03/30/2020
LMS	Lisa	Romano	Assistant Principal APR.LM.APRN.NA.01	Georgianna Kichura	N/A	N/A	\$113,000	Yes	07/01/2020 – 06/30/2021
OHES	Gail	Travisano	Teacher/Academic Support (Leave Replacement) TCH.OH.BSI.MG.06	Lisa Gappa	BA	6-7 (D)	\$63,950	Yes	02/19/2020 – 06/30/2020

Appointments/Renewals (Non-Certificated Staff)

Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
Trans	Mark	Mihalko	Bus Driver TRN.TR.DRVR.NA.38	Cindy Scott	1	\$21.18	N/A	02/03/2020 – 06/30/2020
VES	Patricia	Van Arsdalen *	Paraprofessional AID.VS.TIA.EO.16	New	1	\$25,550	Yes	03/09/2020 – 06/30/2020

Appointments/Substitutes

Location	First	Last	Position	Status	Dates of Employment/Notes
DISTRICT	Bozena	Cymbala	Substitute Custodian	NEW	2019-2020
DISTRICT	Elizabeth	Finnegan	Substitute Teacher/Paraprofessional	NEW	2019-2020
DISTRICT	Haley	Isabella	Substitute Teacher/Paraprofessional	NEW	2019-2020
DISTRICT	Yuri	Pugliese	Substitute Teacher/Paraprofessional	NEW	2019-2020
DISTRICT	Allison	Richmond	Substitute Teacher/Paraprofessional	NEW	2019-2020

Tuition Reimbursement

Location	First	Last	School	Semester	Credits	Reimbursed Amount	Course
UMS	Molly	Girt	TCNJ	Spring 2020	3	\$2425.74	Math/Statistics for ISTEM Education
MHS	Valeriya	Kotok	University of the Pacific	Spring 2020	3	\$297.00	Literature Ideas for the Classroom
MHS	Valeriya	Kotok	University of the Pacific	Spring 2020	3	\$297.00	Teaching More Creatively and Motivationally
MHS	Valeriya	Kotok	University of the Pacific	Spring 2020	3	\$297.00	Effective Teaching Strategies and Motivational Lesson Plans
LMS	Melissa	Livoti	Southern New Hampshire University	Spring 2020	3	\$1881.00	Content Area Literacy Grades 4-8
MHS	Shawn	O'Steen	University of LaVerne	Spring 2020	3	\$375.00	Mysteries of the Brain
MHS	Shawn	O'Steen	University of LaVerne	Spring 2020	3	\$375.00	Legal Issues Affecting the School and Classroom
UMS	Kristen	Prentice	Fitchburg State University	Spring 2020	3	\$295.00	Wilson Study Steps 1-3
UMS	Kristen	Prentice	Fitchburg State University	Spring 2020	3	\$295.00	Wilson Study Steps 4-6
UMS	Kristen	Prentice	Fitchburg State University	Spring 2020	3	\$295.00	Wilson Training 1-6
MHS	Inez	Serrano	University of Wisconsin-Stouts	Spring 2020	2	\$904.00	Math Specialist Field Experience
OHES	Kelly	Thorp	University of LaVerne	Spring 2020	3	\$375.00	Child Behavior Disorders
UMS	Joanne	Tiu	Fitchburg State University	Fall 2019	3	\$295.00	Wilson Reading System *RESCIND*
UMS	Joanne	Tiu	Fitchburg State University	Spring 2020	6	\$590.00	Wilson Reading Steps 1-6
MHS	Bryan	Upshaw	University of LaVerne	Spring 2020	3	\$375.00	The Differentiated Classroom

Appointments – Mentor Teachers

Location	Provisional Teacher/Mentee	Mentor Teacher	Route	Stipend	Pro-rated Amount	Dates of Employment
MHS	Corinne Nardin	Kellye Statz-Simon	Traditional	\$550.00	\$128.34	02/14/2020-03/30/2020
MHS	Taylor Payne	Colleen Shanahan	Traditional	\$550.00 <i>*Revision</i>	\$366.67 <i>*Revision</i>	01/27/2020-06/30/2020

Appointments – To Be Funded by FY 2020 Title I Funds

Location	First	Last	Position	Salary/ Stipend	Dates/Notes
VES	Jillian	Chianese	Monitor - The Bluebird Club (Sub) (Not to exceed \$40.00)	\$5.65 (per 20 min.period)	02/26/2020 – 06/30/2020

Appointments – To Be Funded by FY2020 Title III Funds

Location	First	Last	Position	Salary/ Stipend	Dates/Notes
LMS	Mario	Benitez	Teacher – ELL Parent Meetings (Not to exceed 3 hours) Prep (Not exceed 1.5 hours)	\$30.00 p/h	02/26/2020 – 06/30/2020

Appointments – Curriculum Writing 2019-2020

Location	First	Last	Position	Salary	Dates of Employment/Notes
MHS	Kimberly	Marshall	Curriculum Development – Spanish 3 CP (Not to Exceed \$1,428.00)	\$34.00 p/h	02/26/2020 – 06/30/2020

Appointments – SOAR Summer 2020

Location	First	Last	Position	Hr. Rate	Dates/Notes
DISTRICT	Monica	Clewell	SOAR Supervisor	\$20,160.00	Stipend
DISTRICT	Kathy	Sinclair	SOAR Asst. Supervisor	\$11,760.00	Stipend
DISTRICT	Keith	Glock	SOAR HS Coordinator	\$10,640.00	Stipend

Co-Curricular

Location	First	Last	Position	Stipend	Dates of Employment/Notes
MHS	Dianna	Muzaurieta	Literary Magazine @ 60%	\$1,162.80	2019-2020 School Year – <i>Revised</i>
MHS	Dianna	Muzaurieta	TREND (Gay Straight Alliance) @ 60%	\$2,445.00	2019-2020 School Year – <i>Revised</i>
MHS	Corinne	Nardin	Literary Magazine @ 40%	\$775.20	2019-2020 School Year
MHS	Samantha	Nowak	TREND (Gay Straight Alliance) @ 40%	\$1,630.00	2019-2020 School Year
LMS	Elise	Ryan	LMS Grade 6 Science Club	\$1,600	2019-2020 School Year – Rescind
MHS	Peter	Mueller	Baseball Coach, Head Varsity	\$8,385.00	2019-20 Spring Season
MHS	James "Thomas"	Huelbig	Baseball Coach, Assistant Varsity	\$5,655.00	2019-20 Spring Season
MHS	Steven	Perone	Baseball Coach, JV	\$5,655.00	2019-20 Spring Season
MHS	Brian	Santaniello	Baseball Coach, Freshman	\$4,612.00	2019-20 Spring Season
MHS	Robert	Melusky	Equipment Manager	\$1,050.00	2019-20 Spring Season
MHS	Joseph	Bassford	Golf Coach, Varsity, Boys	\$6,000.00	2019-20 Spring Season
MHS	Jennifer	Amberson	Golf Coach, Varsity, Girls	\$6,000.00	2019-20 Spring Season
MHS	Gil	Swenson	Lacrosse Coach, Head Varsity Boys	\$8,385.00	2019-20 Spring Season
MHS	Tiffany	Trockenbrod	Lacrosse Coach, Head Varsity Girls	\$8,385.00	2019-20 Spring Season

MHS	TBD	TBD	Lacrosse Coach, Assistant Varsity Boys	\$5,655.00	2019-20 Spring Season
MHS	Joseph	Riccardi	Lacrosse Coach, Assistant Varsity Girls	\$5,655.00	2019-20 Spring Season
MHS	Christian	Lugo	Lacrosse Coach, JV, Boys	\$5,655.00	2019-20 Spring Season
MHS	TBD	TBD	Lacrosse Coach, JV, Girls	\$5,655.00	2019-20 Spring Season
MHS	Brian	Upshaw	Softball Coach, Varsity	\$8,385.00	2019-20 Spring Season
MHS	Jessica	Parker	Softball Coach, Assistant Varsity	\$5,655.00	2019-20 Spring Season
MHS	Yannick	Smith	Softball Coach, JV	\$5,655.00	2019-20 Spring Season
MHS	James	Griffin	Strength and Conditioning Coach	\$4,500.00	2019-20 Spring Season
MHS	Raheel	Saleem	Tennis Coach, Varsity Boys	\$7,000.00	2019-20 Spring Season
MHS	Jeffrey	Naviello	Tennis Coach, JV Boys	\$4,692.00	2019-20 Spring Season
MHS	Sean	Carty	Track Field Coach, Head Varsity Boys	\$8,050.00	2019-20 Spring Season
MHS	Timothy	Bartholomew	Track Field Coach, Head Varsity Girls	\$8,050.00	2019-20 Spring Season
MHS	Daniel	Aguilar	Track Field Coach, Assistant Varsity Boys	\$5,455.00	2019-20 Spring Season
MHS	Samantha	Nowak	Track Field Coach, Assistant Varsity Girls	\$5,455.00	2019-20 Spring Season
MHS	Taylor	Payne	Track Field Coach, Assistant Varsity Girls	\$5,455.00	2019-20 Spring Season
UMS	Claire	Scarpa	Athletic Coordinator	\$2,666.00	2019-20 Spring Season
UMS	Michael	Girvan	Baseball Coach, Head	\$4,357.00	2019-20 Spring Season
UMS	Jaryd	Regner	Intramural Activities, Basketball	\$1,955.00	2019-20 Spring Season
UMS	Jaryd	Regner	Intramural Activities, Ultimate Frisbee	\$1,955.00	2019-20 Spring Season
UMS	Timothy	Sullivan	Lacrosse Coach, Head, Boys @ 63.50%	\$2,614.30	2019-20 Spring Season
UMS	TBD	TBD	Lacrosse Coach, Boys @ 36.50%	\$1,502.70	2019-20 Spring Season
UMS	TBD	TBD	Lacrosse Coach, Head, Girls	\$4,117.00	2019-20 Spring Season
UMS	Cristina	Venetucci	Softball Coach, Head	\$4,357.00	2019-20 Spring Season
UMS	Robert	Scarpa	Track Coach, Head, Boys	\$4,357.00	2019-20 Spring Season
UMS	Kelli	Kallens	Track Coach, Head, Girls	\$4,357.00	2019-20 Spring Season
UMS	Vincent	Figueroa	Track Coach, Assistant, Boys	\$3,712.00	2019-20 Spring Season
UMS	Denita	Davis	Track Coach, Assistant, Girls	\$3,712.00	2019-20 Spring Season
MHS	Pete	Fick	Volunteer Coach - Softball	N/A	2019-20 Spring Season

MHS	Cory	Weingert	Volunteer Coach – Baseball	N/A	2019-20 Spring Season
UMS	Mark	Priebacha	Volunteer Coach – Baseball	N/A	2019-20 Spring Season
MHS	John	Rooney	Volunteer Coach – Golf (Boys and Girls)	N/A	2019-20 Spring Season
MHS	Matthew	Margon	Volunteer Coach – Golf (Boys and Girls)	N/A	2019-20 Spring Season
MHS	Robert	Curcio	Volunteer Coach – Lacrosse, Boys	N/A	2019-20 Spring Season
MHS	Matthew	Pogue	Volunteer Coach – Tennis, Boys	N/A	2019-20 Spring Season
MHS	Johanna	Snedeker	Volunteer Coach – Tennis, Boys	N/A	2019-20 Spring Season

Other

Location	First	Last	Assignment	Salary/Stipend	Dates of Employment/Notes
UMS	Regina	Fernandes	Interpreter	\$20.00 p/h \$22.71 p/h	2019-2020 School Year Lunch/Before or After School
LMS	Robert	Guardigli	Interpreter	\$20.00 p/h \$22.71 p/h	2019-2020 School Year Lunch/Before or After School
LMS	Bindu	Gujavarth	Interpreter	\$20.00 p/h \$23.07 p/h	2019-2020 School Year Lunch/Before or After School
LMS	Neeharika	Kammaripalle	Interpreter	\$20.00 p/h \$23.07 p/h	2019-2020 School Year Lunch/Before or After School
LMS	Shruti	Tyagi	Interpreter	\$20.00 p/h \$22.71 p/h	2019-2020 School Year Lunch/Before or After School
UMS	Victoria	Giunta	Teaching 1 Additional Period	\$16,088.80 *Revised	09/01/2019 – 02/24/2020 03/23/2020 – 06/30/2020
UMS	Erin	Kobylarz	Teaching 1 Additional Period	\$1,594.10	02/25/2020 – 03/20/2020
BD	Timothy	Neely	Custodian – Saturday Stipend	\$25 per Saturday	03/03/2020 – 06/30/2020

* Pending Criminal Background Clearance and Employment History Clearance

4.2 Resolution Approving Audio Visual Technician/Coordinator Co-Curricular Position Job Description

APPROVAL OF JOB DESCRIPTION

BE IT RESOLVED, that the Montgomery Township Board of Education approves the job description for the Audio Visual Technician/Coordinator Co-Curricular new position.

4.3 BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) as follows:

1. The Board approved the request for a medical leave of absence by an employee whose name is on file in the Superintendent’s office at the January 28, 2020 Board meeting.
2. The terms, stipulation and conditions of the Last Chance Agreement annexed to this Resolution, are hereby adopted and approved by the Board of Education. The Board President and School Business Administrator/Board Secretary are hereby authorized and directed to execute the attached Last Chance Agreement, and any other documents necessary to effectuate same.